



BST Admissions Policy

The British School of Tenerife is a non-selective, co-educational school with around 630 students on roll. The majority of students join the school at the age of 2 and complete their studies in Year 13. The School is happy to accept students with SEND as long as we are able to offer the student a positive learning environment.

When families contact the school to request information about registering their child they are given as much information as possible by the Admissions Officer in relation to availability of spaces, general information, conditions of admissions, fees, pupil's details requested.

If there is a space available and the parents are interested after given all the information, the Admissions Officers arranges a meeting for the family when all the documentation is handed in, and organizes a visit with the Head of Department (Early Years, Primary or Secondary) who will show the family the school and offer them detailed information about the curriculum and respond to any queries they might have.

If the student registering is going in to the KS4 and/or Sixth Form, they meet with the Head of Secondary and/or with the Academic Director.

Families of children entering in Years 1 to 6 must submit the latest copy of the pupil's school report. Students entering in Years 7 to 13 must submit a copy of their son's/daughter's last two school reports before the admission process can proceed.

During the initial visit to the School, parents who have children with SEND are introduced to the SEND Coordinator who will discuss their child's specific needs and the provisions the school can offer.

At the British School of Tenerife, we welcome children who do not have English as their first language. Children in Primary and Secondary will be offered extra support, and pupils in Secondary may need to attend intensive English lessons outside school. (See EAL Policy published on the BST website).

On acceptance to the school parents adhere to all policies, most important ones being published on our web site, and need to complete and/or sign the following documents:

- Pupil Record Form:

<https://www.britishschooltenerife.com/wp-content/uploads/2023/02/PUPIL-RECORD-CLAUSE-RGPD.pdf>

<https://www.britishschooltenerife.com/wp-content/uploads/2023/02/PUPIL-RECORD-ANEX-I.pdf>

- Conditions of Admission:

<https://www.britishschooltenerife.com/wp-content/uploads/2023/02/CONDITIONS-OF-ADMISSION-RGDP-2021.pdf>

- Home-School Agreement:

<https://www.britishschooltenerife.com/wp-content/uploads/2023/05/Home-School-Agreement-1.pdf>



- Image Consent form:

<https://www.britishschooltenerife.com/wp-content/uploads/2023/02/DATA-PROTECTION-FORM-May-2021.pdf>

- Direct Debit form (Sepa form):

<https://www.britishschooltenerife.com/wp-content/uploads/2023/02/BST-Recurring-debit-SEPA-Direct-Debit-RGPD.docx-jun21.pdf>

Important policies:

- Attendance Policy:

<https://www.britishschooltenerife.com/wp-content/uploads/2023/04/Attendance-Policy-1.pdf>

- Uniform Policy:

<https://www.britishschooltenerife.com/wp-content/uploads/2023/05/UNIFORM-POLICY-June23.pdf>